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- Tutor-led training
- e-Learning
- Blended learning
- IT skills
- Business skills
- Training consultancy

Quark Xpress Advanced

Introduction Quark Xpress is a professional desktop-publishing (DTP) package. Copywriters and graphic designers use it to create technical and marketing documents in all kinds of industries.

Objectives To enable trainees to expand on their knowledge and understanding of the package. To refine the creation, design, and delivery high-impact publications.

Designed for Anyone who wishes to develop more complex and advanced commercial publications. Trainees should have familiarity with Windows, and have completed an introduction course in Quark Express.

Duration 1 day

Topics Master Pages
Creating a Second Master Page
Creating a Paragraph Style
Altering a Paragraph Style
Creating a Character Style
Tabs
Decimal Tabs
Tabs Continued
Shadow Text Effects
Creating a Book
Creating a Table of Contents
Creating an Index
Setting a Baseline Grid
Tracking Edit
Kerning Table Edit
Creating Unusual Shapes for Text or Graphic Box's
Trapping
Creating a Section Break
Creating Print Styles
Save Page as EPS
Collect for Output (Pre-Flighting)

Follow-up Individual consultancy and tuition as required.

Imagine what you'll know tomorrow...

For more information call

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www.BlackSwanTraining.com

