



62-64 New Road
Basingstoke
Hampshire
RG21 7PW

Tel: 01256 323223
Fax: 0871 4335592



- Tutor-led training
- e-Learning
- Blended learning
- IT skills
- Business skills
- Training consultancy

Project Management Essentials

Introduction One-off projects are an important aspect of modern commercial activities and can range from building a new railway line down to installation of new accounts software. However, effective planning and control is vital to ensure cost, time and resources are balanced profitably.

Objectives This course teaches the basic theory of Project Management. Having successfully completed the course trainees will understand what a project is and how effective projects are run.

Designed for Anyone who involved in project work and are looking for skills to help them run them more effectively

Duration 1 day

Topics

- Projects
- What is a Project?
- Why Projects Fail
- The Roles in Project Management
- The Role of the Project Manager
- Planning
- Project Scoping
- Work Breakdown Structure
- Scheduling
- Network Diagrams
- Project Duration
- Critical Path Method
- Risk Management
- Identifying Risks
- Controlling Risk
- Running a Project
- Monitoring Progress
- Controlling Progress
- Change Control
- Project Closure

Follow-up Managing a Project Introduction – 2 days

Imagine what you'll know tomorrow...

For more information call





01256 323223

www.BlackSwanTraining.com