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# Preventing Sexual Harassment for Leaders

## Introduction

**Introduction** Leaders have a particular responsibility in preventing sexual harassment, and this course spells out just exactly what their role is.

**Objectives** They will be given critical information to tell them what the law expects and direction on how to meet these legal requirements. The course provides tools and tips for promoting a harassment-free environment, and suggestions on how to set a positive example for others. It also includes an example of an effective policy statement.

**Designed for** Managers and Supervisors who need to learn more about Sexual Harassment issues.

**Duration** 1 day

**Topics**

- Understand the issue.
- Know what the law says.
- Apply the law to his organisation.
- Assess the work environment.
- Lead by example.
- Accept personal responsibility.
- Share her knowledge.
- Take all complaints seriously.
- Influence the organisation.
- Create a policy.
- Implement a process to support the policy.
- Maintain policy standards.
- Continue to educate and inform.
- Monitor compliance.

**Follow-up** Conflict Intervention – 1 day

*Imagine what you'll know tomorrow...*

**For more information call**

**01256 323223**

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