



62-64 New Road
Basingstoke
Hampshire
RG21 7PW

Tel: 01256 323223

Fax: 0871 4335592



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Lotus Notes Intermediate

Introduction Lotus Notes is more than just an e-mail program. It enables users to work as a team to manage and share information within organisations and between different organisations across geographical locations.

Objectives For those who want to harness all the power provided with Notes, this course provides hands-on experience with more powerful ways of manipulating information and customizing and automating the Notes environment.

By the end of the course delegates will be able to:

- Customise database views.
- Automate database tasks
- Create new databases
- Enhance Notes documents.
- Use advanced Notes Mail tools

Designed for Experienced Notes users who want to customise their Notes environment. Delegates should have attended the "Lotus Notes Introduction" course or attained an equivalent level of knowledge.

Duration Half day.

Topics Creating and embedding objects.
Customizing database views.
Creating tables, hotspots and text styles.
Creating agents.
Creating new databases from templates.
Creating personalized stationery in mail.

Follow-up Lotus Notes – Application Development Introduction

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01256 323223

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